



ACTION

Kenora Event Centre Committee Special Meeting Minutes

Monday, October 21, 2013

12:00 p.m.

Kenora Recreation Centre Recreation Manager's Office

PRESENT: Chris Van Walleghem, Co-Chair
Mike Dietsch, Co-Chair
Rory McMillan, Councilor
Ruth Illman
Colleen Neil, Recreation Manager
Kerri Holder, Administrative Assistant

REGRETS: Judy Bain
Laci Dingwall
Megan Derouard, Recreation Programmer

Chris Van Walleghem called the meeting to order at 12:00 noon.

A. Declaration of Pecuniary Interest & the General Nature Thereof:

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance

There were none declared.

B. Items:

1. Purpose of the Meeting

The special meeting was called to review and select a proposal for the Architectural Design and Comprehensive Feasibility Study for the Kenora Recreation Centre expansion project.

The City of Kenora's procurement policy was reviewed and it was agreed that a presentation should be made to the Committee of the Whole announcing the selection as it is not necessary to bring the decision back to Council. This will permit the Committee to continue working within the timelines of the project.

2. Request For Proposal Review and Selection

The Committee members reviewed the selected proposals and assigned a score to each based on the criteria as outline in the Request for Proposal. There was discussion about the methodologies and experiences, as well as references and personnel, described in each proposal. It was noted that methodology was weighted most, with references weighted least. Based on the final scoring, it was agreed that Stantec Sports Studio was the recommended proposal.

Moved by M. Dietsch, Seconded by R. Illman & Carried:-

That the Event Centre Committee accepts the proposal from Stantec Sports Studio and Nelson Architecture Inc. for the Architectural Design and Comprehensive Feasibility Study.

3. Items for Upcoming Agenda

LOWAC

It was agreed to discuss LOWAC's deputation to Council at the next meeting on November 6, 2013.

Frank Bastone

It was suggested to invite Mr. Bastone to the next meeting to discuss the recreation development proposal presented to Mayor Canfield. It will be an opportunity to talk about the Committee's mandate and support for the project. Chris to contact Mr. Bastone.

Meeting adjourned at 12:50 p.m.

**C. Van
Wallegghem**

